

MONTGOMERY FEST 2017 APPLICATION FOR BOOTH SPACE

Applications are reviewed on a first come, first served basis due to limited space.

NO RAIN DATES OR REFUNDS

APPLICATION DEADLINE: 7/21/17

FEST DATE & TIME: August 11, 5:00 P.M. – 10:00 P.M August 12 & 13, 10:00 A.M. – 10:00 P.M.

SET UP TIMES: Thursday 4:00 P.M. to 7:00 P.M. (NO courtesy carts)

Friday 12:00 P.M. to 4:00 P.M. (All vehicles must be off River St by 4:00 P.M.)

Saturday 7:00 A.M. to 9:00 A.M. (All vehicles must be off River St by 9:00 A.M.)

Courtesy Carts available Friday & Saturday during set-up and Sunday 4:00-6:00 P.M. for breakdown

Booth Specifications/Definitions

LOCATION: Montgomery Park on N. River St. (Vendors enter at Taylor Street)

SPACE SIZE: 10' X 10' (no tables, chairs or canopies will be provided)

Craft: *Includes the selling of goods that are **made by hand by the crafter**. This does not include the resale of merchandise purchased from some other source.*

Commercial: *Includes the resale of manufactured goods (**not handmade**) or services provided to the community for profit. ***Handing out food samples requires a Kane County Health Dept Food Handling Permit***

Non Profit: *Includes not for profit organizations, schools, religious organizations, and associated affiliates of any of the aforementioned, as well as organizations that serve the community in a non-for profit manner.*

NO FOOD TO BE SOLD FOR IMMEDIATE CONSUMPTION. NO GAMES PLAYED FOR MONEY AT BOOTHS.

Complete and return the form below with your payment, please include a business card if you have one.

Checks are made payable to: Montgomery Fest

***New Vendors, please enclose a photo of your booth items with your payment.**

If you have any questions regarding the Booth Space application please call: (630) 896-8080 ext. 9034

ENTRY FEE (CIRCLE CHOICE):

CRAFT BOOTH: \$35.00

COMMERCIAL: \$125.00

NON PROFIT: No Fee

ELECTRIC (\$30) Limited Availability YES / NO

NEW VENDOR: YES (PHOTO ATTACHED) / NO

Location preference—circle one: Grass or Street (not guaranteed)

Name: _____ Phone: _____

Business Name: _____

Address _____ City _____ St _____ Zip _____

Description of Booth _____

Email address _____

CONFIRMATION LETTERS WILL BE MAILED

I understand that the role of the Montgomery Fest Committee is one of providing selling spaces. I will not hold them responsible for any loss or damage to my property, including any damage that may occur while using courtesy carts to transport items. The Village of Montgomery retains the right to screen all merchandise and dismiss any dealer.

Signed _____ Date ____/____/2017 Amount Enclosed \$ _____

Make checks payable to: Montgomery Fest

Montgomery Fest Booth Application * 200 N. River St. * Montgomery, IL. 60538