

**Village of Montgomery
PARADE APPLICATION**

The Village of Montgomery invites you to be a part of the Montgomery Fest Parade on Sunday, August 12, 2018. THERE IS NO COST TO PARTICIPATE!

**Line-Up in Lyon Metal Parking Lot at 12:00 Noon, Parade starts off at 1:00 p.m.
(Please be on time, as streets will close at 12:30 p.m.)**

Parade line-up numbers will be provided about 10 days before the parade.

Name of Organization: _____

Name of Contact Person: _____

Address: _____

Street City State Zip Code

Telephone: _____

Daytime Cell Evening Fax

Email address: _____

Please specify type of unit: _____

EX: float, vehicular, music, horse, costumed, scout

How many vehicles in your unit? _____ How many walkers? _____

Type of vehicle(s) _____

If using a trailer please specify dimensions (length x width) _____

Special Needs/Considerations: _____

Comments (descriptive comments for reviewing stand announcement):

(attach separate paper for longer announcements)

Will your unit have any type of sound? (Example: music, sound system, speakers, etc.) _____

If so, please describe: _____



HOLD HARMLESS AND INDEMINIFICATION:

Parade unit applicant for itself, and all participants therein, agree that neither the Village of Montgomery nor any public or private property owner whose property is utilized for the Parade, shall be liable for injury or damage to the property of the Applicant, it's employees, invitees, customers, or any other person in or around the Applicant's parade unit, regardless of the cause or source of the injury or damage. The Applicant further agrees that neither the Village of Montgomery nor any other public or private owner, whose property is utilized for the event, shall be liable for any damages arising directly or indirectly from any act or omission of event sponsors or any customer at the event and does hereby agree to waive any and all claims or causes of action for damages, losses, or expenses against the Village of Montgomery, its agents, public officials, officers, employees and authorized volunteers.

To the fullest extent permitted by law, the Applicant shall indemnify, keep and save harmless the Village of Montgomery, Illinois and its agents, officers and employees and any other public or private property owner whose property is utilized for the event, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which arise directly or indirectly from any negligence or reckless or willful misconduct of the Applicant, its participants, employees or agents. The Applicant shall pay all its own expenses, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith. If any judgment shall be rendered against the Village of Montgomery, Illinois or another property owner in such action, the Applicant shall, at its own expense, satisfy and discharge the same.

I/We hereby affirm that I/we have read and understand the Parade Rules and Regulations and the Hold Harmless and Indemnification and agree to the terms expressed therein.

_____	_____
Signature	Date
_____	_____
Received by	Date

Please send the signed and completed Parade Application, Hold Harmless, and Rules and Regulations to the Village of Montgomery, 200 N. River St., Montgomery, IL 60538, Attention: Debbie Buchanan, Executive Assistant.

Upon receipt, you will receive an email confirmation of acceptance.

For further information, please contact Debbie Buchanan at 630-896-8080 ext. 9003.



PARADE RULES AND REGULATIONS

Please initial by each rule and regulation

1. Only one vehicle per parade group may park in the Lyon Metal Parking lot at 420 N. Main Street. Carpooling is strongly encouraged. Additional parade parking is available south of the Fire Station at 198 S. Railroad. _____
2. Units must stay in their assigned order, unless specifically directed otherwise by a parade official. Please do not request to be moved on Parade Day. _____
3. Vehicles must follow a straight course in a cautious and safe manner. There shall be no quick starts, stops or peeling of rubber. No swerving back and forth and no reckless driving of any kind. _____
4. No person shall ride on hood, roof, truck, or doorframes of vehicles. _____
5. Persons who are walking should hand items to spectators. Persons distributing such materials must walk alongside their own unit and not intrude upon other unit's activities or presentation space. Units distributing materials (such as candy, giveaways) must walk all the way to the curb to hand out the items. _____
6. There shall be no throwing of any type of item from vehicle to spectators. _____
7. No jumping on or off vehicles. _____
8. Any unit which has music (live or recorded) must set the volume at a reasonable level so they do not intrude on another unit's presentation space. Any parade official may request the volume to be lowered if they deem it too loud. _____
9. All units should leave appropriate space between themselves and the next unit (2 car lengths), neither should spacing be too large (over 3 car lengths). _____
10. Parade units must proceed past the end of the parade route before stopping and unloading. _____
11. Anyone with alcohol at the parade staging area will have his or her entire unit removed from the lineup immediately. _____
12. Any unit, whose participants argue with, use foul language or refuse to do what a parade official asks, will be removed from the lineup immediately. _____
13. Traffic citations may be issued by the Montgomery Police Department for violation of any municipal ordinance or State vehicle code. _____



14. The Village of Montgomery reserves the right to deny approval of acceptance into the parade line up for units which have previously violated these regulations. ____
15. The Village of Montgomery staff has the right to make modifications to any rules and regulations as they deem necessary for the safety and viewing enjoyment of the spectators. _____
16. The Village of Montgomery staff has the right to remove any units on the day of the parade who are in violation of any of the above rules and regulations. _____

I/We agree to abide by all terms and conditions set forth by the Village of Montgomery listed in the above mentioned rules and regulations for village parades. I understand that failure to comply with set rules and regulations will result in removal from the parade and possible denial of future participation.

Print Name

Signature

Date

Note: if each rule and regulation is not initialed and full signature is not given, the application for participation will be denied.

