



200 N. RIVER STREET / MONTGOMERY ILLINOIS 60538

Village of Montgomery

Agenda

Intergovernmental Committee Meeting

*** This meeting will be conducted both in person and remotely due to the current Covid-19 restrictions. Please see page 2 of this agenda for instructions for submitting public comments and for viewing the meeting online.**

I. Call to Order

II. Roll Call

III. Public Comments

IV. Minutes of March 22, 2021 (Attached)

V. Items for Discussion

A. Food Truck Festival June 12th (Parking/Logistics/etc.)

B. Montgomery Fest- August 13th, 14th & 15th

- Locations/Set up
- Food Vendors
- Sponsorships
- Stage/Banners/Electric
- Craft and Business Booths—spacing/locations/etc.

C. Board Member Committee Assignments Still Needed

- Carnival -- (Trustee)/ (Staff member)
- Sponsorships – (Trustee)/Jennifer

D. Other Events in 2021: River Run, Oktoberfest, Tree Lighting

VI. Adjournment

INSTRUCTIONS FOR REMOTE VIEWING AND COMMENTING

The Village of Montgomery will hold an Intergovernmental Committee Meeting on Monday, April 26th at 6pm. Elected officials and staff have the option to participate in person or remotely due to the statewide Covid-19 situation. Gov. Pritzker has authorized a temporary change to the Open Meetings Act that waives the requirement that a physical quorum of elected officials be present to hold a public meeting.

Village Hall will be open for people to attend in person, subject to social distancing rules. Face masks are required.

The meeting will be streamed live through Zoom's webinar service at the link below:

<https://us02web.zoom.us/j/87253750148?pwd=ZWRtaXRzWmZvZzNOeEtDVmloN1FWZz09>

Passcode: 347220

Those wanting to participate in the Public Comments portion of the meeting have three options:

- People attending the meeting in person or via Zoom may speak during Public Comments;
- If not attending the meeting, please email your comments to buchanan@ci.montgomery.il.us; or
- Call (331) 212-9003 and leave a voicemail with your comments.

Please email or phone in your comments prior to the start of the meeting at 6pm. Comments received will be read during the Public Comments portion of the meeting.

Remote participation by elected officials, staff and the public will continue to be available for future meetings until further notice. Please email buchanan@ci.montgomery.il.us or call (331) 212-9003 with any questions regarding this announcement.



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Minutes

Intergovernmental Committee Meeting

- I. **Call to Order:** The meeting was called to order at 6:05 pm. Due to Covid-19 the meeting was held both in person and via Zoom.

- II. **Roll Call:** Present were Village President Matt Brolley, Trustees Denny Lee, Dan Gier, Steve Jungermann, Doug Marecek, Theresa Sperling (via Zoom), Village Administrator Jeff Zoephel, Police Chief Phil Smith, Director of Community Development Sonya Abt, Director of Public Works Mark Wolf, Engineer Pete Wallers, Village Clerk Penny FitzPatrick, Deputy Clerk Debbie Buchanan and guests. Trustee Betsinger was absent.

- III. **Public Comments:** None.

- IV. **Minutes of February 8, 2021:** Steve Jungermann made a motion to approve the minutes of February 8, 2021, seconded by Doug Marecek. Motion carried 5-0.

- V. **Items for Discussion**
 - A. Easter Egg Event March 27th – Parking, volunteers and signage was discussed. Traffic will be routed in at the alley and out onto Webster. PD will be on standby to assist as needed.
 - B. Food Truck Festival June 12th
 - C. Montgomery Fest- August 13th, 14th & 15th
 - Locations/Set up: (toilets, family tent, handicap parking, hospitality tent, beer tent, food vendors, business/sponsor booths, etc.). Fencing will be added to fence off emergency lane. Toilets will be on east side of street. Hospitality tent will move about 20' towards the stage to allow walkway south of the carnival.
 - Mobile escape room—After discussion, it was agreed that with a \$1,000 sponsorship, the mobile escape room could set up near the carnival and charge admission. Debbie will inform them the hours are 10am-10pm, no in-and-out.
 - Petting zoo—After discussion, the committee agreed to the non-refundable fee of \$2,000.

- Sponsorships—Debbie reported on sponsorship commitments received to date.
- Goosebuster—Mark will make sure the Goosebuster is installed well in advance of the Fest.
- Banners—Debbie will get information on the stage banners and provide to Doug. Were any banners included in the price? Doug said he will clean and redo the advertising banners.
- Shuttle Buses—Denny reported the bus company will provide 2 busses this year at the same price, with the same drivers. There will be no handicap bus this year.
- Other Items: Debbie to notify Gray's Mill there will be no access to downtown streets the weekend of the Fest. Band parking will be in the handicap lot same as previously. Matt Brolley said to go ahead and book everything and confirm with the bands and vendors.

D. Board Member Committee Assignments

- Beverages – Montgomery Foundation
- Car Show –Chris & Goddard Wagner/HPC
- Carnival -- _____/_____--Steve offered to help with carnival set-up. We still need a Trustee to monitor/assist at the gates during the Fest. Need to be sure signage is posted in Spanish at the carnival.
- Craft Vendors –Theresa/Renee
- Food Vendors – Doug/Debbie-- Debbie reported that all food vendors except Panchos and Kettle Korn have committed for this year.
- Parade – Doug/Debbie—Steve will announce the parade. Mike Hammond and Doug will handle line-up. Doug will hold a meeting with parade staff prior to the parade.
- Sponsorships -- _____/Jennifer
- MC (stage) –Steve/Debbie
- Talent Showcase – Theresa/Renee—for ages 18 and under

E. Other Events: River Run, Oktoberfest, Tree Lighting

VI. **Adjournment:** The meeting was adjourned at 7pm.