



200 N. RIVER STREET / MONTGOMERY ILLINOIS 60538

Agenda

Intergovernmental Committee Meeting

I. **Call to Order**

II. **Roll Call**

III. **Public Comments**

IV. **Minutes of July 12, 2021** *(Attached)*

V. **Items for Discussion**

- Status of Upcoming Events
 - i. *Senior Luncheon canceled for September 14*
 - ii. Shredding Event scheduled for September 25 | 9A-12P | Police Department
 - iii. River Run schedule for October 2 | 9A | *Village Hall*
- Merry & Bright Montgomery
 - i. Staff is reviewing options for the Tree Lighting to ensure social distancing and to promote all of the great offerings around the holiday season
 - 1. Festival of Trees
 - 2. Tree Lighting
 - 3. Santa's Visit
 - 4. Holiday Decorations Contest (Beautification)
- Montgomery Fest Wrap Up
 - Carp Derby – 36 participants
 - Car Show – 160 cars
 - Crafters – 0
 - Sponsorship = \$46,450 / 32% increase over 2019
 - Carnival Revenue = \$21,728.28 / 46% increase over 2019
 - Rotary Ice – 52 bags sold
 - Food Vendors – 8
 - Parade Entries – 31
 - VIP Access Staff Event – 135
 - Fitness in the Park Attendance – 15-20 (over all 3 classes)

VI. Schedule of Upcoming Events

- Dime Jingle | September 15 | Village Hall Multi-Purpose Room
- Shredding Event | September 25 | *Police Department*
- River Run | October 2 | *Downtown Montgomery and Fox River Trail*
- TENTATIVE - Cemetery Walk | October 6 | *Riverside Cemetery*
- Halloween Safety Event | October 10 | *Village of Montgomery Police Department*
- Dime Jingle | October 20 | Village Hall Multi-Purpose Room
- Dime Jingle | November 17 | Village Hall Multi-Purpose Room
- Tree Lighting & Festival of Trees | December 5 | *Village Hall*
- Dime Jingle | December 15 | Village Hall Multi-Purpose Room

VII. Adjournment



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Village of Montgomery

Minutes

Intergovernmental Committee Meeting

- I. **Call to Order:** The meeting was called to order by Trustee Tom Betsinger at 6:02P.

- II. **Roll Call:** Present were President Matt Brolley, Trustees Dan Gier, Theresa Sperling, Steve Jungermann, Doug Marecek, Tom Betsinger, Matt Bauman, Engineer Pete Wallers, Director of Public Works Mark Wolf, Chief of Police Phil Smith, Village Administrator Jeff Zoepfel, Deputy Clerk Debbie Buchanan, and Communications Manager Kristina Nemetz.

- III. **Public Comments:** None

- IV. **Minutes of June 28, 2021:** It was moved by Trustee Doug Marecek and seconded by Trustee Dan Gier to approve the minutes of June 28, 2021. Motion carried 5-0.

- V. **Items for Discussion**
 - A. Communications Manager, Kristina Nemetz, announced the September 25 shredding event would take place at the Police Department. Location was confirmed by Chief Phil Smith and Director of Public Works Mark Wolf.
 - B. Communications Manager, Kristina Nemetz, gave a brief status updated on the planning of Montgomery Fest, August 13-15, 2021.
 - i. Sponsorship as of July 12, 2021, was \$36,850. Ten booths were held for sponsors who wished to be onsite at the fest.
 - ii. The Staff & Sponsorship VIP event details were shared, and an e-invitation was planned for inviting guests to the Friday, August 13 event from 4-6P.
 - iii. Metal gate fencing was purchased and will be added behind food booths and to the entrance if additional fencing remains and is available.
 - iv. Food vendor load in will begin 2P on Thursday, August 12. Street closures are to be posted in advance. Currently there are 9 food vendors. All are confirmed as of July 12 with the exception of Salt Creek BBQ.
 - v. Public Works will leave approximately 25' behind the food vendors for garbage removal, vendor load-in, and emergency access along River St.
 - vi. The fest will have two entrances (River & Mill St. and Taylor & River St.). The entrance to the park from the Mill Street bridge will be closed and only available for band load-in this year.

Monday, July 12, 2021

6:00 p.m.

- C. Trustee Teresa Sperling updated the committee on the Rotary Ice sales for 2021. The tent placement is at River & Mill St. Ice will be delivered by 1P on Friday. The Rotary will offer ice at \$6/per bag.
- D. Trustee Doug Marecek announced that Mike Hammond would again assist with the coordinating of the parade line-up and that in 2021 the line-up will take place on the street to allow for parking in the Lyon Metal lot. Currently the number of entries is about 50% of what has been in past parades.
- E. Deputy Clerk Debbie Buchanan suggested entertainment may want to be slotted to Saturday morning since otherwise the park would be quiet between the fitness in the park and the first band at 1P. The group agreed with staff seeking additional entertainment at a budget of approximately \$500.
- F. Trustee Doug Marecek talked about the kid's area with face painting. Staff voiced difficulty finding vendors to participate. The group agreed that removing these activities from the poster would be best as staff and Trustees continue to seek additional "kid's activities" for the fest.
- G. Deputy Clerk Debbie Buchanan announced that the BMX bike group confirmed for the parade and shows at 3&5P on Sunday, August 15, 2021.
- H. Additional discussion regarding Montgomery Fest details followed:
 - i. Letters to residents notifying them of the closure of the street and allowing resident access as we are able will be handled by the Police Department (Commander Liz Palko).
 - ii. Public Works will look into the parking lot availability on Taylor St. (Director Mark Wolf).
 - iii. Restrooms are to be placed at Lyon by the entrance to the parking lot (Trustee Doug Marecek).
 - iv. Staff is looking into volunteers for their various areas: Public Works will reach out to past volunteers and Trustee Marecek will reach out to the Citizen's Police Academy for shuttle drivers and parking lot attendants.
 - v. Public Works will have additional staff onsite to assist with garbage from the Village's contracted custodial company.
 - vi. Trustee Sperling asked if the shuttle would stop at the Senior Apartments – Trustee Marecek said he would talk with Trustee Sperling and they would discuss this option.

VI. **Adjournment:** It was moved by Trustee Doug Marecek and seconded by Matt Bauman to adjourn the meeting at 6:39P. Motion carried 6-0.