



RESOLUTION No. 2013-012

**A RESOLUTION REVISING THE
STANDING ADVISORY COMMITTEES
OF THE VILLAGE OF MONTGOMERY, ILLINOIS**

WHEREAS, the Village of Montgomery is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the Board of Trustees finds that continuing certain advisory committees of the Village Board will aid in the evaluation of the various issues of policy and legislation that come before the Village Board and increase the efficiency of the operations of the Village as a whole;

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Montgomery, as follows:

Standing Advisory Committees

(A) Standing Advisory Committees: The Standing Advisory Committees to the Corporate Authorities shall be the Finance Committee, the Development Committee and the Intergovernmental and Community Committee.

(B) Ad Hoc Committees: The Corporate Authorities may from time to time, by motion, create Ad Hoc Committees to advise the Corporate Authorities in a particular area. In creating an Ad Hoc Committee, the Corporate Authorities shall determine the following in relation to the Committee:

- 1) The membership;
- 2) The number of voting members;
- 3) The Co-Chairperson(s); and
- 4) The staff representative(s) who shall assist the Committee.

Each Ad Hoc Committee shall cease to exist upon acceptance of the Committee's final report by the Corporate Authorities.

(C) Composition of Standing Advisory Committees:

1) Composition and Chairperson. Each Standing Advisory Committee shall consist of seven (7) members be composed of six (6) Trustees and the Village President. Each Co-Chairperson shall serve in such capacity, on an alternating basis as herein provided, for a period of two (2) years, unless or until changed by the Village President as provided in this Section. The Co-Chairpersons shall determine the procedures to be followed by the Committee and the manner of chairing the Committee meetings. The Co-Chairpersons of each Committee shall be reviewed and reassessed annually by the Village President with the advice and consent of the Board of Trustees. It is the intent of the Village Board to rotate the Co-Chairpersonships among the Trustees for broader experience in coverage, but yet maintain continuity and experience in areas that great expertise has been shown. To that end, the Co-Chairpersons shall rotate which Co-Chairperson conducts the Committee Meetings every six (6) months during their term on said Committee. In the event a vacancy occurs or a need for broader experience in coverage is needed, the Village President shall have the authority to reassign Committee Co-Chairpersons with the advice and consent of the Board of Trustees.

2) Reserved

3) Committee Advisors and Liaisons. The Village Administrator/Manager, or his/her designee (staff representative), shall provide guidance, information of established policies to the Standing Advisory Committees. In addition, each Standing Advisory Committee may rely on the assistance of any other advisory personnel that it may deem necessary.

4) Quorum. A quorum of a Standing Advisory Committee for purposes of conducting business shall be no less than four (4) voting members.

5) Recommendations. A recommendation by a Standing Advisory Committee must be approved by an affirmative vote of no less than four (4) voting members.

(D) Duties:

1) Each Advisory Committee shall make recommendations to the Corporate Authorities regarding matters of policy and legislation and shall not become involved in the day-to-day administration of the Village.

2) Finance Committee. The Finance Committee shall review, evaluate and make recommendations to the Corporate Authorities on matters pertaining to the financial operation and financial reporting of the Village regarding the following:

- a) **Monitoring of Fiscal Position.** The Committee shall compare budgeted and actual revenues and expenditures, investigate significant variances and investigate alternative or additional sources of revenue.
 - b) **Review of the Annual Budget.** The Committee shall review the annual budget prior to its adoption by the corporate authorities.
 - c) **Audit Procedures.** The Committee shall review the annual audit and accompanying management letter.
 - d) **Water and Sewer Service.** The Committee shall review the costs necessary to provide water and sewer service, as well as review the water and sewer rates to determine whether the rates are sufficient to cover all associated costs.
 - e) **Other Matters.** The Committee shall consider matters that are specifically referred to it by the Corporate Authorities.
- 3) **Development Committee.** The Development Committee shall consider and make recommendations to the Corporate Authorities regarding:
- a) **Development.** The Committee shall make recommendations to the Corporate Authorities that encourage and guide development and re-development in the community, but shall not intrude upon the duties and responsibilities of the Plan Commission or Zoning Board of Appeals.
 - b) **Resources.** The Committee shall review related resources, plans, grant applications and proposals and other materials pertaining to community betterment and development.
 - c) **Downtown Redevelopment.** The Committee shall have the responsibility to study and to recommend appropriate action concerning the redevelopment of the downtown area to include but not be limited to adaptive building reuse and the preservation of buildings of historic and architectural significance.
 - d) **Tax Increment Financing Districts.** The Committee shall act as a conduit and coordinating body for the Tax Increment Financing District(s) of the Village.

- e) Other Matters. The Committee shall consider other matters that are specifically referred to it by the Corporate Authorities.
- 4) Intergovernmental and Community Committee. The Intergovernmental and Community Committee shall consider and make recommendations to the Corporate Authorities regarding:
 - a) Community Liaison. The Committee shall have the responsibility of coordinating a solid, positive working relationship with community organizations and resident groups.
 - b) Montgomery Fest. The Committee shall have the responsibility of coordinating all aspects of Montgomery Fest.
 - c) Other Matters. The Committee shall consider other matters that are specifically referred to it by the Corporate Authorities.
- 5) Meeting Schedules. The Co-Chairpersons of each Committee shall set up a schedule of proposed dates within that meetings may be held regarding the activities of the Committee. Committee meetings will be held on an on-call basis. In the event there are no topics of concern for the Committee, Committee meetings need not be held.

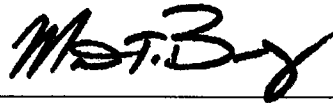
SECTION TWO: REPEAL

Resolution 09-018 is hereby repealed.

SECTION FOUR: EFFECTIVE DATE

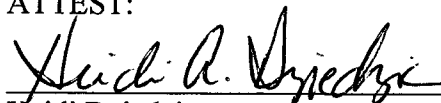
This resolution shall be in full force and effect from and after its passage, approval as provided by law.

PASSED by the Board of Trustees of the Village of Montgomery, Kane and Kendall Counties, Illinois, this 24TH day of JUNE, 2013.



Matthew T. Brolley, President of the Board of Trustees of the Village of Montgomery

ATTEST:



Heidi Dziedzic,
Clerk of the Village of Montgomery



	Aye	Nay	Absent	Abstain
Trustee Stan Bond	✓	—	—	—
Trustee Doug Maracek	✓	—	—	—
Trustee Peter Heinz	✓	—	—	—
Trustee Steven Jungermann	✓	—	—	—
Trustee Dennis Lee	✓	—	—	—
Trustee Theresa Sperling	✓	—	—	—
Village President Matt Brolley	<i>No vote cast</i>			—