



RESOLUTION NO. 2014-006

AUTHORIZING APPLICATION FOR KANE COUNTY RIVERBOAT FUNDS AND EXECUTION OF ALL NECESSARY DOCUMENTS

WHEREAS, the Village of Montgomery has determined that it in its best interests to submit an application for Kane County Riverboat Funds in the amount of \$7,425.00 for the reprinting of The History of Montgomery, Illinois, in Words and Pictures; and

WHEREAS, said project will allow the Village to reprint 300 copies of the Montgomery history book that has been out of print since early 2012; and

WHEREAS, the Kane County Board must approve said application and will require the Village of Montgomery to execute a Funding Agreement and other necessary documents upon such approval:

NOW, THEREFORE, BE IT RESOLVED that Village Administrator Jeff Zoepfel is hereby authorized to execute the 2014 Kane County Riverboat Fund Program Application, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the Village of Montgomery to Kane County requesting the dispersal of funds.

BE IT FURTHER RESOLVED, that any changes to the above-stated project description must be approved by the Village Administrator.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Montgomery, Kane and Kendall Counties, Illinois, this 14th day of April, 2014.

President of the Board of Trustees of the Village of Montgomery, Kane and Kendall Counties, Illinois

AYES: 6

NAYS: 0

ABSENT: 0



ATTEST: Heidi R. Dziedzyk
Clerk, Village of Montgomery

THIS SECTION FOR COUNTY USE ONLY:

KANE COUNTY RIVERBOAT FUND
PROGRAM APPLICATION
2014

Print Form

App No. Date Received:

Grant No. Grant Amount:

Fields have limited text areas. If additional space is needed, attach separate page.

1. Applicant Organization:

2. Contact Person:

3. Address, City, Zip Code:

4. E-Mail:

5. Fed Emp ID #: 6. Phone:

7. Project Category: Education Environment Economic Development

8. Number of people expected to benefit from this project:

9. Amount Requested:

10. What geographic area of the County will this project benefit? *(Indicate municipalities or designate N,S,E,W, entire county, for example)*

11. Check below all the populations and that will benefit from this project. (Check all that apply)

Children or Youth Seniors Physically Disabled Mentally Disabled All County Residents

Persons in Crisis Homeless Medical/Dental Care Low Income

Other Populations Served, if not noted above:

12. Please provide a brief project description and the goals of your project.
(A detailed description should be provided in your Executive Summary)

13. Number of full or part-time jobs that will be created or maintained by this project:

14. Expected Project Start Date:

15. Expected Completion Date:

Yes No 16. Have you previously been awarded riverboat funding?

Yes No 17. Have you previously been awarded Community Development Block Grant funds from Kane County?

Yes No 18. Is this project for capital expenses and not for ongoing operating expenses?

Yes No 19. Is this application for a political organization or one that can influence legislation?

Yes No 20. Is this project for research funding?

Yes No 21. Is this project request from an individual?

- Yes No 22. Does this project support a special event, goodwill, program advertising or special interest magazine?
- Yes No 23. Does this project support travel expenses for tours, expeditions, or trips for individuals or groups?
- Yes No 24. Does this project request funds for deficit spending, payment of interest or taxes?
- Yes No 25. Is this project for an annual fund campaign?
- Yes No 26. Is this project or any part thereof outside of Kane County?
- Yes No 27. Does this request underwrite fund-raising events or performances?
- Yes No 28. Does this project fund a loan?

DOCUMENTATION REQUIRED

All applicants must provide:

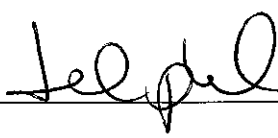
- Attachment A - One page Executive Summary providing project information
 - Attachment B - Project Budget Using the Template provided on Page 3 and additional pages if necessary
 - Attachment C - Quotations and Costs as provided by contractors, service and material providers
 - Attachment D - Certifications or Licenses that may apply for personnel required to carry out this project
 - Attachment E - Board resolution authorizing this application and allowing execution of documents necessary to complete this project
- Not-for-profit Corporations must provide (*government agencies are exempt from providing documents in this section*):
- Attachment F - Organizational Overview, History, and Goals and Objectives
 - Attachment G - Proof of tax status from Internal Revenue Service, i.e., 501(c)3 - not-for-profit corporations only
 - Attachment H - Organization's budget for current fiscal year (*This is not the project budget*)
 - Attachment I - List of Board of Directors and Corporate Officers
 - Attachment J - Current CPA Audit Report and Financial Statements

OPTIONAL DOCUMENTATION

- Attachment K - Drawings or photographs
- Attachment L - References and/or Letters of Support
- Attachment M - Complete project overview and description

Applicant certifies that they have read and fully understand the guidelines that govern the Kane County Riverboat Fund Program. Applicant certifies that all information furnished in/with this application is true and complete to the best of the applicant's knowledge and belief. If any information provided herein changes following submission of this application, applicant agrees to notify Kane County immediately. Applicant acknowledges that Kane County may verify any information contained in/with this application, and submission of this application shall constitute the applicant's authorization for Kane County to complete such verification as it deems necessary to determine the accuracy of this application and its suitability for funding. Applicant understands and agrees that if false information is provided in/with this application, which has the effect of increasing the applicant's advantage, Kane county may disqualify this application and deem the applicant ineligible to receive any funds in the future. Applicant understands that Kane County retains the right to reject any and all applications in its sole determination and to waive minor irregularities. Applicant acknowledges by execution of this application that Kane County will make such determination with the fullest discretion allowable by law. Applicant will at all times indemnify and hold harmless Kane County against all losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from, arising out of, or relating to Kane County's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance of funds herewith. Applicant further certifies that they do not discriminate on the basis of race, religion, color, sex, age, handicap or national origin and that they are duly authorized by board resolution to cause this document to be executed.

Date:

Signed 

Submit one original, scanned, or electronic signed copy with all supporting documents on 8-1/2x11 paper, one-sided, unbound with no staples. Folders or binder clips are recommended.

Print Name:
 Title:

Applicant:

If additional space is required, please attach separate sheet.

Project Description:

| | |
|--|---------------------------------------|
| 1. TOTAL PROJECT COST: | <input type="text" value="\$10,225"/> |
| 2. AMOUNT YOUR ORGANIZATION IS CONTRIBUTING TO THIS PROJECT: | <input type="text" value="\$1,000"/> |
| 3. AMOUNT OF OTHER GRANTS OR COMMITTED FUNDS FOR THIS PROJECT. (List in Item 3a below) | <input type="text" value="\$1,800"/> |
| 4. AMOUNT OF UNCOMMITTED GRANTS OR FUNDS FOR THIS PROJECT (List in Item 4a below) | <input type="text" value="\$7,425"/> |
| 5. AMOUNT OF RIVERBOAT FUNDS REQUESTED: (Provide detail in Item 5a below) | <input type="text" value="\$7,425"/> |
| 6. ESTIMATED AMOUNT OF IN-KIND CONTRIBUTIONS (Provide detail in Item 6a below) | <input type="text"/> |

3a. List organizations that have committed funds to this project:

4a. List organizations from whom you have requested funding but who have not made commitments to date:

5a. Identify specific project costs for which you are requesting Riverboat Funds. Please provide contractor quotes or estimates where applicable. If additional space is required, please submit information on a separate page.

| | | | |
|-----------------|------------------------------------|------|---|
| Item (1) Amount | <input type="text" value="7,425"/> | For: | <input type="text" value="Printing 300 copies of History of Montgomery in Words and Pictures"/> |
| Item (2) Amount | <input type="text"/> | For: | <input type="text"/> |
| Item (3) Amount | <input type="text"/> | For: | <input type="text"/> |
| Item (4) Amount | <input type="text"/> | For: | <input type="text"/> |
| Item (5) Amount | <input type="text"/> | For: | <input type="text"/> |

6a. List in-kind contributions anticipated for this project:

Please check boxes below if applicable:

- 7. This is a project that will be completed in multiple phases.
- 8. Kane County has contributed funds for other phases of this project in the past.

HISTORY BOOK PRINTING PROJECT

EXECUTIVE SUMMARY

The Historic Preservation Commission in Montgomery is seeking funding to update and reprint the Montgomery history book that has been out of print for over three years.

Background

In 1990, a group of volunteers published The History of Montgomery, Illinois in Words and Pictures after more than 10 years of research and interviews with community members. The initial printing of 500 books sold out in ten years, and in 2002 the book was reprinted. The second printing also sold out in about ten years and has not been available for sale since early 2012, although used copies of the book are selling on the Internet for \$95 or more. This high cost makes it impractical for most people to purchase a copy.

Need

We receive many inquiries from people wanting to purchase a copy of the history book and we feel that reprinting this book is an important way to share and preserve the history of our Village. Our population has grown from 4,267 in 1990 when the book was first published to 18,438 in the 2010 census. Reprinting this book would make it available to our thousands of new residents and allow them to learn more about this Village that they have chosen as their home. We also want to be sure that each school in Montgomery has this history book in their library.

The total cost of reprinting 300 copies of this book will be \$10,225. The Historic Preservation Commission does not receive any annual funding from any source; all our revenue comes from fundraising activities, such as garage sales and a car show. Our primary expenditures are to operate and maintain the Settler's Cottage museum in Montgomery. We do not have sufficient income to reprint the history books and are seeking assistance from the Riverboat Fund Program for this project.

All proceeds from the sale of this book will be earmarked to use in the future when we need to reprint the book again, making this a self-sustaining project.

HISTORY BOOK PRINTING PROJECT

PROJECT BUDGET

| | |
|--|--------------|
| Scan previously printed book to produce electronic file | \$1,800 |
| Provide edits and corrections to text | 0 |
| Create 4 additional pages at back of book to bring current | 350 |
| Foil die for printing book cover | 200 |
| Print 300 copies of book | 7,725 |
| Shipping | <u>150</u> |
| TOTAL | \$10,225 |

PROJECT FUNDING SOURCES

| Source | Amount | Status |
|----------------------------------|----------------|-----------------------------|
| Village of Montgomery | \$1,800 | Committed (letter attached) |
| Historic Preservation Commission | \$1,000 | Committed (letter attached) |
| Riverboat Fund | <u>\$7,425</u> | |
| TOTAL | \$10,225 | |

PROJECT SCHEDULE

| | |
|-----------------------------------|----------------|
| Provide book for scanning | August 2014 |
| Provide corrections and additions | August 2014 |
| Design cover | September 2014 |
| Receive printed books | December 2014 |



Village Board

Matt Brolley
Village President

Heidi Dziedzic
Village Clerk

Trustees:
Stan Bond
Peter Heinz
Steve Jungermann
Denny Lee
Doug Marecek
Theresa Sperling

April 1, 2014

To Whom It May Concern:

Staff

Jeff Zoephel
Village
Administrator

Daniel Meyers
Chief of Police

Mike Pubentz
Dir. of Public Works

Justin VanVooren
Director of Finance

Richard Young
Dir. of Community
Development

The Montgomery history book has been out of print for several years, and we believe that reprinting that book is a worthwhile project that will help educate students and residents about the history of our community

The Village of Montgomery has agreed to contribute \$1,800 towards the reprinting of The History of Montgomery in Words and Pictures.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Zoephel".

Jeff Zoephel
Village Administrator

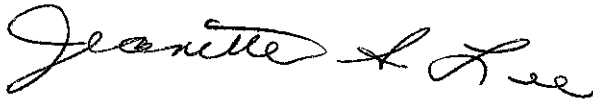
**Montgomery Historic Preservation Commission
200 N. River St. Montgomery, IL**

April 2, 2014

To Whom It May Concern:

As Chair of the Montgomery Historic Preservation Commission, this letter is to confirm that the HPC will contribute \$1,000 towards the reprinting of The History of Montgomery in Words and Pictures.

Sincerely,

A handwritten signature in cursive script that reads "Jeanette Lee".

Jeanette Lee
Chair
Historic Preservation Commission

Pricing Outline For the Reprint of
The History of Montgomery, Illinois
In Words and Pictures
Debbie Buchanan

Book Specifications:

Trim size: 8 1/2 x 11

Pages: 236

Colors: *text* - black throughout
endsheet - one PMS color
cover - one foil stamp on the front and spine, cost of die not included.
dust jacket - black printing plus film lamination

Preparation: *text* - Walsworth will scan page from a previously printed book to produce an electronic file.
endsheet - scan from a previously printed book
cover - Redesign cover
dust jacket - scan from a previously printed book.

Proofs: *text, endsheet and dust jacket* - one set of digital content proofs.
cover - page proof

Stock: *text* - 70# House Matte
endsheet - 80# White Endleaf
cover - House Imitation Leather, 120 pt board
dust jacket - 100# Litho Label

Binding: Smyth sewn - hard cover - headbands, apply dust jackets, bulk pack in standard Walsworth cartons.

Brochures: Walsworth will provide 1,000 promotional brochures to help presale the books samples enclosed, (black ink, self mailer, 8.5 x 11).

Cost Per Copy:
300 @ \$31.75 \$9525
250 @ \$34.00 \$8500
(freight, proof corrections and foil die not included)

Shipping ≈ \$150
Includes cost of scanning - \$1,800
Foil die \$200
↓
printing alone - 7,725
Total 9,525

January 10, 2014

ORGANIZATIONAL OVERVIEW, HISTORY, GOALS AND OBJECTIVES

Overview

In 2004, the Montgomery Historic Preservation Commission was formed to help preserve the Village's history and share that information with the community.

History

The HPC has accomplished a lot in ten short years. One of its first projects was to preserve and restore a home was built in the early 1840s that is the oldest surviving structure in Montgomery. This project was completed with funding through grants and other fund-raising activities, and opened to the public in 2010. The HPC continues to operate this as a local history museum called Settler's Cottage.

The HPC also works with community members to collect and preserve photos and artifacts related to Montgomery's history. Many of these are used in displays in Settler's Cottage. HPC members also preserve oral histories from long-time residents.

Ongoing community outreach activities include hosting presentations related to Montgomery's history and organizing a Cemetery Walk each fall that draws hundreds of people.

Goals and Objectives

The HPC continues to seek new ways to educate community members on the history of Montgomery. In June the HPC is planning a walking tour of the historic downtown area for the first time.

This spring HPC members removed six displays from Settler's Cottage and are in the process of creating six new displays to replace those. Regularly changing exhibits is important in order to attract repeat visitors.

For the past three years HPC members have been exploring different options to reprint the Montgomery history book so that it can be offered for sale again. However, our meager fundraising events are earmarked for the upkeep and operation of Settler's Cottage, and we do not have the funds to reprint the book. We are seeking funding for this important project that will help educate area residents about Montgomery's rich and varied history.

ORGANIZATION'S BUDGET**Fundraising efforts:**

| | |
|-------------------|--------------|
| Car Show | \$3,000 |
| Garage Sales | \$1,000 |
| Donations | \$100 |
| Brick Paver Sales | <u>\$650</u> |

PROJECTED REVENUE: \$4,750

Expenses:

| | |
|---|----------------|
| Supplies | \$200 |
| Brick Pavers | \$300 |
| Community events | \$500 |
| Build front steps for Settler's Cottage | \$2,750 |
| Reprint History Books | <u>\$1,000</u> |

PROJECTED EXPENSES: \$4,750

CORPORATE OFFICERS

Historic Preservation Commission

Commissioners:

Jeanne Lee

Gene Michaels

Patricia Torrance

Barbara Peck

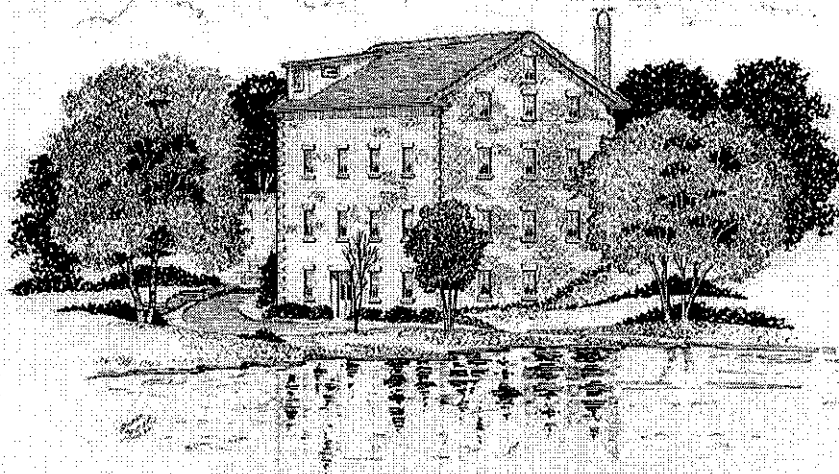
Gretchen Countryman

John Aman

Heike Schramm

PHOTOS

**THE HISTORY OF
MONTGOMERY, ILLINOIS
IN WORDS AND PICTURES**



THE MONTGOMERY HISTORICAL COMMITTEE

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